

CHAPTER 7

REGIMENTAL PUBLICATIONS

SECTION 1 – THE PATRICIAN

701. General

1. *The Patrician* was first published in May 1933, as a quarterly journal of the Regiment. The editors were located at Work Point Barracks, BC, and the journal was printed in Winnipeg, Manitoba. The last pre-war copy went to the printer as Volume V, No. 3, but was never published due to the outbreak of WWII. In 1946, the Regiment published a monthly newsletter at Calgary, Alberta. During the Korean War, the publication was once more suspended.

2. In 1953, *The Patrician* was republished as a semi-annual journal, in a small book format until 1960, when financial constraints dictated that an annual publication could only be justified. In 1975, the Regimental Executive Committee approved the publication of *The Patrician* in a magazine format. The Regiment reverted to the small book format again in 1995, and to its current size in 2003.

702. Responsibilities

The Regimental Major is the editor of the magazine. The Deputy Commanding Officer of each unit of the Regiment, each regional representative of extra-regimentally employed Patricias, Association Branch Presidents, and Cadet Corps Commanding Officers are the OPIs for the annual submissions.

703. Patrician Timelines and Distribution

Information regarding *The Patrician* timelines and the free issue distribution list is at Annex A of this chapter.

SECTION 2 – THE ANNUAL REPORT

704. General

The Annual Report is published each fall by Regimental Headquarters on the authority of the Regimental Executive Committee. The Report is published for the information of all Patricias.

705. Contents

The Annual Report shall normally contain:

- a. a Forward by the Chairman of the Regimental Executive Committee;
- b. a list of members of the Regimental Council, the Regimental Guard, the Regimental Executive Committee and Regimental Headquarters;
- c. the location list of all Officers, WOs and Snr NCOs in the Regiment;
- d. a list of all ERE Regional Representatives;
- e. the Regimental Activity Calendar; and
- f. other Regimental information as required.

706. Responsibilities

The Regimental Adjutant, on behalf of the Regimental Major, is responsible to the Chairman of the Regimental Executive Committee for the production of the Annual Report.

707. Distribution

The Annual Report shall be distributed electronically to units and ERE Regional Representatives. Copies shall be sent to members of the Regimental and the PPCLI Association Councils.

SECTION 3 – THE PPCLI ASSOCIATION NEWSLETTER AND BULLETIN

708. General

1. The Association Newsletter is an annual publication devoted primarily to the interest of all retired members of the Regiment, and is published under the authority of the Colonel of the Regiment. It serves as a medium of general interest and keeps the Association informed about the activities of Branches and the serving component of the Regiment. It is distributed annually in the late fall to all paid up members of the PPCLI Association and may be distributed to serving Regimental Senior NCOs and officers with the Annual Report.
2. The basis of the Newsletter is correspondence received from Branches and members-at-large. In addition, units, branches, or individuals are encouraged to submit articles of historical or personal interest, separate and distinct from *The Patrician* articles, for publication in the annual edition.

709. Responsibilities

Branch Presidents are responsible for the timely submission of branch articles. The Association Council will appoint an editor.

710. Financial

The newsletter is financed solely from the membership fees paid by the members of the Association. Copies may be obtained from the secretariat at Regimental Headquarters for a nominal fee.

SECTION 4 – REGIMENTAL MANUAL

711. General

1. This Manual, formerly called the “Manual of Customs and Traditions”, is produced and distributed by Regimental Headquarters on behalf of the Executive.
2. Its purpose is to consolidate, and make readily available to all members of Princess Patricia's Canadian Light Infantry, and new Senior Non-Commissioned Officers and junior officers in particular, information, policies and guidance on Regimental matters. It is a supplement to the Regimental history, and a handbook on procedures and standing orders. It is the principle means of disseminating the details of Regimentally-specific customs, traditions and policies to members of the Regiment.
3. **Amendments.** The Manual will be amended by Regimental Headquarters in accordance with direction received from the Regimental Executive. The Constitution and By-Laws portions of this document may only be amended by the Regimental Guard with approval from the Colonel of the Regiment.
4. **Distribution.** The Regimental Manual is distributed in electronic format to all units and ERE representatives. An electronic copy of the manual is available at the regimental website. Additionally, the Colonel of the Regiment, the Senior Serving Patricia, and each member of the Regimental Guard and Regimental Executive Committee will be issued a manual.

SECTION 5 - REGIMENTAL OPERATING PLAN

712. General

The fourfold purpose of the Regimental Operating Plan is to outline the Regimental vision, mission, objectives and organization; to establish immediate term goals supportive of the Regimental objectives; to detail those supporting short term plans and budgets required to achieve these goals; and to outline the Regiment's long term objectives. In so doing, it will provide a blueprint for the Regiment's operations during

the period in question. The plan will be reviewed annually by the Regimental Executive Committee and issued in January of each year to the Colonel of the Regiment, members of the Regimental Executive Committee and Guard, and to the Regimental Major and Regimental Adjutant.

PATRICIAN – TIMELINES AND DISTRIBUTION

TIMELINES

1. In order to distribute *The Patrician* by 15 May annually, it is imperative that the following deadlines be met:
 - a. NLT 30 September – Regimental Headquarters publishes instructions to unit, Extra Regimentally Employed (ERE), Association, Allied Regiment and Cadet Corps OPIs;
 - b. 31 January – all articles with captioned photographs to arrive at Regimental Headquarters. Articles received late may not be published;
 - c. 1 March – Regimental Headquarters completes delivery of all articles to the publishers;
 - d. 31 March – advertisers submission deadline to RHQ (*Patrician* advertisements);
 - e. 1 May – publisher delivers *The Patrician* to Regimental Headquarters; and
 - f. 1-15 May – Regimental Headquarters distributes *The Patrician* to the Regiment and the PPCLI Association.

DISTRIBUTION

2. *The Patrician* will be distributed in bulk to units, and individually to all ERE serving members and to all Association members. Limited numbers of additional copies of the magazine will normally be available from Regimental Headquarters for a nominal fee.
3. Complimentary copies are to be forwarded as follows:
 - a. the Colonel-in-Chief;
 - b. Colonel of the Regiment;
 - c. Vice Patrons of the PPCLI Association;
 - d. The Royal Green Jackets;
 - e. The Royal Australian Regiment;
 - f. The Loyal Edmonton Regiment;
 - g. Titular and Honorary Patricias;
 - h. Chief of the Defence Staff;
 - i. Commander Land Force Command;

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- j. Director of History, NDHQ;
 - k. Regimental Headquarters RCR;
 - l. Regimental Headquarters R22eR;
 - m. The Canadian War Museum;
 - n. The PPCLI Museum and Archives (2); and
 - o. All *The Patrician* advertisers and donors.
4. Complimentary copies may be forwarded to the Regiment's affiliated cadet corps as directed by the Regimental Major.

NATIONAL LIBRARY – DEPOSIT COPIES

5. Pursuant to the National Library act, 1 September 1969, the publisher of a book published in Canada, shall at his own expense, and within one week from the date of publication, send two copies of the book to the National Librarian, who shall give to the publisher a written receipt.
6. This regulation applies to all Regimental publications including phonograph records and tapes and the PPCLI Association Newsletter.
7. The address of the National Library is:

The National Library of Canada
Canadian Acquisitions Division and
Legal Deposit Office
Ottawa ON K1A 0N4